



## MONTANA PARNELL CONSTRUCTION COORDINATOR

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> EDUCATION BS Building Science/ Auburn University

YEARS OF SERVICE

CERTIFICATES/TRAINING CRP/BLS

> LICENSES Alabama #16573 Tennessee #69693

## PROFESSIONAL EXPERIENCE:

**St. Clair County Jail,** new 54,000 square foot, two-story state of the art jail that will allow guards to control every valve, commode and door lock from second-floor hubs overlooking the cell block. *Pell City, Alabama* 

**St. Clair County Pandemic Response Center,** a new 12,080 GSA pre-engineered metal building. The PEMB includes 4,000 SF of conditioned storage area, 1,920 SF of office space with mezzanine above, and the remaining square footage will be ventilated storage space. *Odenville, Alabama* 

**Town of Ragland First Responders Building,** a new 7,485 SF pre-engineered metal building constructed for a Fire Station, Police Department, and Rescue Service. *Ragland, Alabama* 

## SKILLS / KNOWLEDGE:

- · Coordinate and organize meetings and events
- Draft and edit various documents, reports, presentations and correspondences.
- Assist with special projects and research as assigned by project managers delivering results within specified timeline
- General office task, such as handling incoming calls or visitors, answering emails, keeping files organized, and ensuring a smooth and productive work environment